

Quick Guide

TaskReports™ designed for BlackBerry® Wireless Handheld

About

TaskReports is a sophisticated task statistics application for BlackBerry® Wireless Handheld devices.

Installation

Extract all contents of the .zip file to a single directory and select the .plx in the "Application Loader" of your "BlackBerry® Desktop Manager". Follow the instructions and the program will be installed on your BlackBerry®. A more detailed guide on third party program installation can be found here:

- [Install Applications using a Microsoft Windows Desktop](#)
- [Install Applications using a Mac OS X Desktop](#)

What TaskReports does

TaskReports collects information from the task database on your BlackBerry® and prepares this information for presenting it to you. The visualization of such task reports is designed to be very quick to apprehend.

Several standard report types have been added to TaskReports during an extensive beta test of the program. Such reports can be

- Viewed on the BlackBerry® directly
- Sent out by email to any email address
- Scheduled for sending out on a periodical basis

Currently supported report types are:

- Basic text report
- Basic visual report
- Upcoming tasks report
 - Today
 - This week
 - This month
- GTD® (Getting Things Done®) report

Icons, buttons and keys within the program do the following actions:



Icons

- Report types
- Options
- Report Schedule Settings
- Help
- About

Buttons / Keys

- Menu
- Scroll/Enter selected icon
- Leave

Compatibility with other task software

TaskReports operates on the BlackBerry®'s internal task database. This is exactly the same task database the original BlackBerry® Tasks™ application uses. Other third party applications are also using this task database.

3rd Party Task Applications for BlackBerry® TaskReports is compatible with:

- [TaskMaster™](#) (by S4BB Limited)
- [NextAction!](#) (by S4BB Limited)
- [QuickTask™](#) (by S4BB Limited)
- [TaskMailer™](#) (by S4BB Limited)
- BB Tasks Pro (by BBProductivity)
- BlackBerry® Tasks™ (by RIM)

Because the BlackBerry®'s main advantage is data synchronization with your desktop or corporate environment TaskReports always uses the most up-to-date task database of your BlackBerry®.

3rd Party Desktop / Enterprise Applications TaskReports is compatible with:

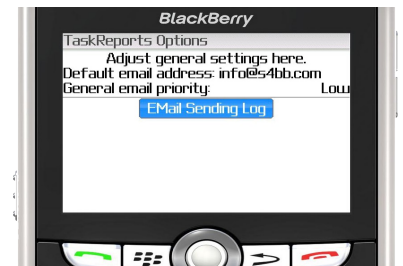
- Microsoft Outlook®, Entourage®, Exchange®
- Lotus Notes®
- Novell Groupwise®
- ACT!®
- Apple iCal®

Synchronization of tasks has been tested on Microsoft Windows® and Mac OS X® machines. Please refer to the following links for detailed synchronization guides:

- [Task Synchronization BlackBerry to Microsoft Windows](#)
- [Task Synchronization BlackBerry to Mac OS X](#)

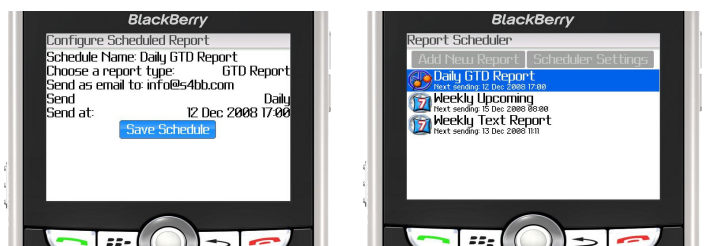
TaskReports General Options

It is possible to set a general **email priority** as well as a default **email address** which is used when you set up a new scheduled report (see below) or when you send a report manually (in each report screen's menu). The **email sending log** logs all emails that have been sent out from your BlackBerry®.



Scheduled Task Reports by Email

TaskReports can send out reports automatically on a periodic basis. After choosing between all report types and a daily, weekly, or one-time schedule an email with a HTML attachment (which can be viewed in any web browser) is then sent out on the next scheduled time. An GTD® is shown below.



Requirements: BlackBerry® OS 4.1 or above

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Get more for your BlackBerry®

Designed for BlackBerry® Wireless Handheld

You can get more for your BlackBerry®!



In cooperation with [MobileSoftMarket](#) we are providing discount coupons exclusively for our customers. You can **save 25%** on all purchases of BlackBerry® software products. The discount coupon can be found at the bottom of this page, and recommended products are listed below.



[Ziplorer](#)



[Flashlight Pro](#)



[BatteryBooster](#)



[EmergencyWipe](#)

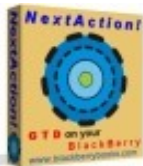


[Ringtone Generator](#)

Productivity Software for BlackBerry®!



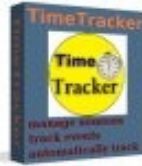
No matter you are a business user or an individual who likes to use the BlackBerry®. Improving your productivity is crucial for all of your life's parts. It is important that you can fulfill your tasks at work and at home in an easy and fast way. Productivity software can help you to increase your own productivity while using a BlackBerry® Wireless Handheld. Please find a selection of best selling productivity applications for BlackBerry® here:



[NextAction!](#)



[TaskMaster](#)



[TimeTracker](#)



[HabitMaster](#)



[TaskMailer](#)

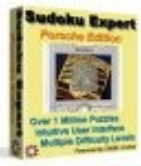
Games for BlackBerry®!



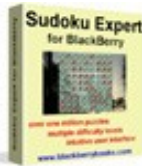
Playing games is a way of relaxing and getting away from stress. Even though it might just happen in your lunch break. Here are the favorites:



[Sudoku Expert
Martial Arts Edition](#)



[Sudoku Expert
Porsche Arts Edition](#)



[Sudoku Expert
Standard Arts Edition](#)



[Sudoku Expert
Yacht Arts Edition](#)



[BBtris](#)

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